

NOTICE OF RACE

Registering for Regattas and Viewing Results (for Competitors)

A late registration penalty of \$20 (\$40.00 total at check-in) will be required for participants who have not pre-registered on-line by noon the day preceding an event.

Notice of Race is an online tool for the sport of sailing. Organizers set up their regattas so that Competitors can register for them. Organizers score the regattas and Competitors can then track their results. The I-LYA Traveler Series is using Notice of Race as the main tool to keep all results in one place and have the overall Traveler Series results available immediately after an event is completed.

Returning Users: If you previously competed in the Traveler Series, you are already in the system. **DO NOT** create a new account.

1. Go to www.noticeofrace.net
2. Log in using your username and password.
 - a. Forgot or never received one? If you previously entered a valid email, try utilizing the *Forgot Your Username/Password? Click here* link.
 - b. Still no luck? Try logging in using your firstnamelastname (no spaces) for both your username and password.
 - c. If this doesn't work, just email Sarah our Series Scorer at shoctor@mac.com for help. We can access your log in info and prevent duplicate entries. (In a panic? Text Sarah Hoctor at 614.787.0530)
3. Go to the 2nd page of these instructions. Explore the site. Please update your current info and use the standard club abbreviation.

New Sailor Registration: (Only for those who have not yet been scored on the site in a previous regatta.)

1. **SKIPPER** and **CREW** should each create an individual login on the site.
2. Go to www.noticeofrace.net
3. Click Sign Up or Join Now
4. **Be sure to note your username and password** to be able to get on again and again.
5. Enter a valid email in case you forget so you can use the site's retrieval tool.
6. While there are only a few required fields, the more information you enter about yourself, the easier it will be to identify you at regattas that you haven't pre-registered for.
7. **Club Affiliation:** When registering, you will be asked to identify your Home Club. To be considered for the Team Award, all sailors from a club must use the same club abbreviation.
 - a. Check the *Use Standard Club Abbreviation* box.
 - b. Choose *I-LYA Junior Sailing* from the dropdown menu.
 - c. Choose your club.
8. Check the *This Sailor is a Junior* box.
9. Click on *Create your New Account*
10. **Crew Instructions**
 - a. After registering at the site, crews are done.
 - b. Regatta registration is done from the Skipper log in.
 - c. Crews are joined to the boat by the skipper.
 - d. Crews do not enter boats or regattas.
11. **Skipper Instructions**
 - a. Junior sailors do not have to enter a boat.
 - b. Click the *Click here to continue on to Notice of Race* button.

Registering for a Regatta:

1. Click the *Join an Event* button.
2. Be sure to choose Upcoming Events. You can restrict the list of regattas to those most pertinent to I-LYA Juniors by selecting *I-LYA Jr Traveler Series (current year)* from the Associations drop down.
3. Click on the regatta you want to register for. Make sure it is for the correct year.
4. Check out any documents necessary for this regatta; some need to be filled out and dropped off the day of the regatta.
 - a. Regatta NOR and/or SI's are generally posted here
 - b. I-LYA Medical Form (should be the same at each regatta – fill out once and print many)
 - c. I-LYA Series Waiver (should be the same at each regatta – fill out once and print many)
5. Click *Register for This Event*
 - a. Your basic information should be listed.
 - b. Home club info should auto fill. Be sure to maintain use of standard abbreviations.
6. Select the division (type of boat) you will sail in from the menu.
7. Enter your age.
8. **Enter your sail number.**
 - a. If you don't know the sail number, enter TBD (to be determined).
 - b. Sail numbers can be updated at check in.
9. If you are skippering a 420 or Thistle, follow the instructions on the right to join your crew to the boat. Ideally, they have already registered at the site and you can search for them by name. Because of changes, crew from last year may need to be joined to your boat again this year. Once joined, they should appear in the drop down menu in the future.
10. Accept any posted terms and click *Enter this Event*.
11. Check your registration info. Follow instructions if changes need to be made.

Cancelling Registration to a Regatta:

1. Log in and find the event you need to cancel your registration for.
2. With a valid registration, there will be a box to the right that states "You are Registered for this event"
 - a. Click the "Remove your registration for this event"
 - b. This is a two step process. You will be asked to verify that you want to cancel your registration.

Viewing Results from a Regatta:

Results from individual regattas:

1. From the competitor's home page, search past events to find the regatta you want to see results for
2. Click on the regatta
3. Under Race, click your division/races/series results to view results

Results for the Traveler Series overall:

1. From the competitor's home page, search to find the I-LYA Traveler Series (*Current Year*)
2. Scroll through the list of regattas and click on the series.
3. Under Race, click your division/series results to view results

Viewing Information about your Boat overall:

1. Log in and click on *Your Boat(s)*. Highlight the boat you want to view
2. Click 'View this boat's public page' at the top of the box to the right of the box with the list of boats
3. From here you can:
 - a. See all your results by clicking *Scored Events and Stats*
 - b. See future events you are registered for by clicking *Current and Future Events*
 - c. Update your boat name, post photos, etc.